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|  | SUBJECT | Start Date | | | Status |  |
|  | New fiscal year begins | | | 07/01/22 |  |  |
|  | LEAs upload completed Private School Affirmation forms into WISEgrants. | | | 07/01/22 |  |  |
|  | ESSA Certifications due (Assurances, Debarment, Lobbying). | | | 07/01/22 |  |  |
|  | Determine roles, responsibilities, and timeline of appropriate LEA representatives to meet Title I Comparability requirements. | | | 07/04/22 |  |  |
|  | Review final allocations when available from the DPI. | | | 07/11/22 |  |  |
|  | Ongoing - To obtain a username/password for WISEgrants, register for WAMS ID using your work email address. Then contact your district's security administrator and WISEgrants administrator(s) and ask them to provide you user rights for WISEgrants. | | | 07/11/22 |  |  |
|  | Conduct a needs assessment based on findings from the program evaluation. | | | 07/18/22 |  |  |
|  | Ongoing - Conduct other stakeholder consultations on LEA Plan, as appropriate. Stakeholders include parents/families, private schools, homeless education programs, migrant education programs, English learner programs, school leadership teams and leaders. | | | 07/18/22 |  |  |
|  | Develop teacher/paraprofessional supervision schedules in Title I schools. | | | 07/25/22 |  |  |
|  | Ongoing - Consult with local early childhood stakeholders (Head Start, etc.) to coordinate early childhood services and update the LEA and Early Childhood Provider Agreement as appropriate. | | | 07/25/22 |  |  |
|  | Review and update parent/guardian notification materials (Accountability statues, right-to-know letters, etc.). Distribute no later than start of school year. | | | 08/01/22 |  |  |
|  | Schedule annual Parent/Family Engagement Meeting for parents of Title I students. | | | 08/01/22 |  |  |
|  | Update school plans (Title I Schoolwide and School Improvement Plans) to ensure schools have plans aligned to student needs and to the use of funds. | | | 08/01/22 |  |  |
|  | Ongoing - Coordinate services with local neglected or delinquent facilities, if applicable. | | | 08/08/22 |  |  |
|  | Ongoing - Home Language Survey (HLS) must be administered to all students upon enrollment. | | | 08/15/22 |  |  |
|  | Ongoing - Review documentation collected to meet ESEA monitoring requirements and revise or collect additional documentation as needed. | | | 08/22/22 |  |  |
|  | Review/update student selection and exit criteria and procedures for implementing Title I Targeted Assistance programs. Document criteria used to identify students in TI schools implementing Targeted Assistance programs. | | | 08/29/22 |  |  |
|  | Last business day of August. ESEA End- of-Year Report due in WISEgrants. | | | 08/31/22 |  |  |
|  | Last business day of August - Applications due in WISEgrants. | | | 08/31/22 |  |  |
|  | Review and update School-Family Compact for parent(s) of students receiving Title I services. | | | 09/01/22 |  |  |
|  | Update LEA's Comparability procedures and make determination of comparability for Title I schools. | | | 09/05/22 |  |  |
|  | LEA notifies parents of students in Title I served buildings of their right to request qualifications of their students' teachers and paraprofessionals. | | | 09/12/22 |  |  |
|  | Ongoing - Title I requires every LEA that uses funds under Title I or Title III for services to English learners provide parents with notification that outlines their child's identification as an EL and placement in an LIEP. | | | 09/12/22 |  |  |
|  | LEA provides report card information to parents and community on the progress of each school and the overall district towards meeting staff and student progress related to state and national goals. | | | 09/19/22 |  |  |
|  | Link LEA website to the WISEdash ESSA tab. | | | 09/26/22 |  |  |
|  | Ongoing - Within the first 30 days of enrollment, screen for English Language proficiency and notify parents. Refer to Ch. 3 of the EL Policy Handbook for details regarding parent/family notification. | | | 09/26/22 |  |  |
|  | Review/update student selection and exit criteria and procedure for implementing TI Equitable Share Private School programs. Document criteria used to identify students in private schools receiving TI services. | | | 09/30/22 |  |  |
|  | LEAs selected for monitoring receive notice from the DPI. | | | 09/30/22 |  |  |
|  | Submit Title I Carryover Waiver for excess carryover (over 15%). | | | 09/30/22 |  |  |
|  | Title III Application due in WISEgrants for LEAs and consortium leaders. | | | 09/30/22 |  |  |
|  | Initiate the application process for new schoolwide programs, if applicable. | | | 10/01/22 |  |  |
|  | Contact private schools to schedule on-going consultation check in. | | | 10/01/22 |  |  |
|  | Ongoing - Submit claims for reimbursement. | | 10/03/22 | |  |  |
|  | Ongoing - Complete Title III/ESOL (English for Speakers of Other Languages) initial placement testing and parent notifications within 30 days from enrollment date. | | 10/10/22 | |  |  |
|  | Ongoing - Communicate with participating private schools and monitor and evaluate services provided to eligible private school students, their families, and teachers. | | 10/17/22 | |  |  |
|  | Ongoing - Establish a plan and timeline for working with other federal programs in the district to coordinate the consolidated application in the next year. | | 10/24/22 | |  |  |
|  | Comparability Report due in WISEgrants (Schools with identical grade spans and/or overlapping grade spans will need to complete this). | | 10/31/22 | |  |  |
|  | Ongoing - Follow the LEA's time and effort procedures for federally funded staff. | | 10/31/22 | |  |  |
|  | Review final carryover loaded by DPI and update applications and budgets as necessary. | | 11/01/22 | |  |  |
|  | If applicable, collect and submit annual count data for student participation in Title I-D Neglected and Delinquent programs. | | 11/01/22 | |  |  |
|  | Ongoing - Submit grant budget revisions, as needed. | | 11/07/22 | |  |  |
|  | Ongoing - Update the ESSA LEA Plan in WISEgrants, as appropriate. | | 11/14/22 | |  |  |
|  | Ongoing - Distribute to Title I families the LEA Parent and Family Engagement Policy and, if applicable, School-Parent and Family Engagement plans. | | 11/28/22 | |  |  |
|  | Ongoing - Attend information sessions and professional development activities to stay current on best policies, practices, and research (CESA, WISEgrants Podcast, WASBO Federal Funding Conference, etc.). | | 12/05/22 | |  |  |
|  | Ongoing - With parents, review and update the School Parent and Family Engagement Policy, schoolwide plans, and family engagement programs based on data (e.g., evaluations). | | 12/12/22 | |  |  |
|  | Ongoing - Engage families and communities in planning, carrying out, and evaluating activities for families. Document activities (meeting notifications/notes, sign-in sheets, survey results, etc.). | | 01/16/23 | |  |  |
|  | Ongoing - Update the Inventory List for assets purchased with ESEA funds. | | 01/30/23 | |  |  |
|  | Ongoing - Meet with school principals to collect information on use of ESEA funds to support programs for the next year's application. | | 02/01/23 | |  |  |
|  | If selected for monitoring, DPI will monitor in the spring. | | 02/01/23 | |  |  |
|  | Use available data (e.g., economically disadvantaged, other low-income data, or a combination of poverty indicators) to determine eligible schools for Title I services (for next school year). | | 02/28/23 | |  |  |
|  | Title I Schoolwide program Application deadline (new to Schoolwide). | | 03/01/23 | |  |  |
|  | Review the LEA's Supplement not Supplant methodology to distribute state and local funds, and update for upcoming school year as appropriate. Ensure that methodology to distribute state and local funds for the new fiscal year is accurate and on file at the district. | | 03/01/23 | |  |  |
|  | Collaborate with district financial staff (as necessary) to ensure budget and claims are aligned and to reconcile any other fiscal issues prior to the end-of-year closeout. | | | 03/01/23 |  |  |
|  | Consult with private school(s) located within the LEA boundaries and complete the Affirmation of Consultation Form with participating private school officials (for the upcoming school year). | | | 03/31/23 |  |  |
|  | There are no actions the LEA will need to take for Maintenance of Effort (MOE) unless contacted by DPI. The DPI will calculate Maintenance of Effort (MOE) for all LEAs. | | | 04/01/23 |  |  |
|  | Ongoing - Collect, analyze, and synthesize Comprehensive Needs Assessment data to determine services/programming for the fall. | | | 5/1/23 |  |  |
|  | Review and evaluate programs and initiatives funded by ESEA funds. | | | 5/1/23 |  |  |
|  | Consult with the homeless liaison to determine number of students experiencing homelessness and amount of Title I funds to reserve in the next school year for these students. | | | 5/1/23 |  |  |
|  | Review the preliminary allocations posted by DPI for all Titles, as available. | | | 5/1/23 |  |  |
|  | Utilize stakeholders to conduct an evaluation of your ESEA programs and develop a summary of results. | | | 5/1/23 |  |  |
|  | Ongoing - Design and conduct an annual evaluation of the district Title I funded parent and family engagement plans as well as professional development activities for impact on student learning. | | | 5/8/23 |  |  |