

## **Horizon Instructions to Export MARC Records for WISCAT**

You may submit your complete database to WISCAT for a strip and reload of holdings as frequently as you choose. It is recommended this be done at least semiannually. Between the times of complete strip and reload, you may also send files of records to add or delete since the time of last contribution.

### **Exporting item records from Horizon to WISCAT**

To Set Up Export Target:

1. Edit the Export target table to set up the export with item records.
2. Some libraries use a 949 export with delimiter d for call number and delimiter n for location.

To Export Records:

Export records with the Batch Bib Export option. Each library's SQL statement would be a little different depending on which records you want to exclude, if any. For example, the statement for a library may be to select distinct bib# from bib\_control where bib# in (select bib# from item where itype not in ("pbk", "vf", "mag", "rmag")) order by bib#. This will give the bibs without the paperback, vertical file, or magazine items.

Save the file to your desktop or other location and then FTP the file to WISCAT.

**For FTP instructions and the WISCAT FTP server address and login information, contact [Beth.Palmquist@dpi.state.wi.us](mailto:Beth.Palmquist@dpi.state.wi.us)**

These instructions have been adapted from the originals prepared by staff at the Connecticut Digital Library, Connecticut State Library for the statewide library catalog reQuest.