



A G E N D A

Council on Library and Network Development

May 11, 2007, 10 a.m. – 3 p.m.

La Crosse Public Library

800 Main Street

La Crosse, WI 54601

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|-----|--|---|------------------------------------|
| 1. | Call to Order | Kathy Pletcher, Chair | |
| 2. | Roll Call/Determination of Quorum | Michael Bahr,
Secretary | |
| 3. | Welcome to the La Crosse Public Library | Jan Munson, Associate
Director, La Crosse
Public Library | |
| 4. | Adoption of Agenda | All | Action |
| 5. | Approval of Minutes for March 9, 2007
meeting | All | Action |
| 6. | Presentation on the Health Resources Library
at Gundersen Lutheran Medical Center | Melinda Orebaugh,
Director, Library and
Health Information
Services, Gundersen
Lutheran Medical
Center | |
| 7. | Report of the Chair
a) Correspondence
b) State resource contracts | Kathy Pletcher | Information,
discussion, action |
| 8. | Review and discuss SRLAAW ILL committee
report (from Work Group recommendations) | John Nichols, all | Information, discussion |
| 9. | Data gathering for Work Group
Recommendations Learning Phase | John Nichols, Sally
Drew | Information, discussion |
| | Lunch Break | | |
| 10. | Update on school library media specialist
issue; where can COLAND have an impact? | Kate Bugher | Information, discussion |

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|-----|---|--------------------|---------------------------------|
| 11. | Library Legislation Update (15 minutes)
a. State
b. Federal | Rick Grobschmidt | Information, discussion |
| 12. | Appointments to nominating committee for COLAND officers for 2007-08 | Kathy Pletcher | Action |
| 13. | COLAND appointments for terms ending July 1, 2007 | Kathy Pletcher | Discussion |
| 14. | Suggestions for Future Agenda Items | Kathy Pletcher/All | Information, discussion, action |
| 15. | Future Meeting Locations and Dates
a) July 13, 2007 – Verona Public Library (Cross Plains Library not available) -- state superintendent will be invited
b) September 14, 2007 – Cable/ Lac Courte Oreilles College
c) November 9, 2007 – Cross Plains Library (tentative) | Kathy Pletcher/All | Information, discussion |
| 16. | Review follow up items | Kathy Pletcher/All | |
| 17. | Announcements | All | |
| 18. | Adjournment | Kathy Pletcher | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes

May 11, 2007

10 a.m. – 3 p.m.

La Crosse Public Library

800 Main Street

La Crosse, WI 54601

Members Present: Barbara Arnold, Madison
 Michael Bahr, Germantown
 Mary Bayorgeon, Appleton
 Don Bulley, South Milwaukee
 Francis Cherney, Milladore
 Miriam Erickson, Fish Creek
 Catherine Hansen, Shorewood
 Douglas Lay, Mosinee
 Sandra Lockett, Milwaukee
 John Nichols, Oshkosh
 Kathy Pletcher, Green Bay

Calvin Potter, Sheboygan Falls
Lisa Solverson, Viroqua
Linda Stelter, Eau Claire
Kristi Williams, Cottage Grove

Members absent: Lisa Jewell, Rice Lake
Bob Koechley, Fitchburg
Susan Reynolds, Cable
Kris Adams Wendt, Rhinelander

DPI Staff: Kate Bugher
Mike Cross
Sally Drew
Rick Grobschmidt

Presenters and Guests: Melinda Orebaugh, Gundersen-Lutheran Health Services Library
Elisa MacPhearson
Jan Munsen, La Crosse Public Library
Jeff Gilderson-Duwe, Winnefox Library System
Mark Merrifield, Nicolet Federated Library System
Charles Clemence, Winding Rivers Library System

1. CALL TO ORDER

Kathy Pletcher called the meeting to order.

2. ROLL CALL/DETERMINATION OF QUORUM

Kathy Pletcher called the roll; fifteen members were present at roll call so a quorum was present.

Several guests were also in attendance so Kathy asked for introductions around the room. Guests in attendance (other than scheduled presenters) were Jeff Gilderson Duwe, Director, Winnefox Library System; Mark Merrifield, Director, Nicolet Federated Library System; Charles Clemence, Winding Rivers Library System, and Elisa MacPhearson, visitor, sister of presenter Melinda Orebaugh.

3. WELCOME TO THE LA CROSSE PUBLIC LIBRARY

Kathy Pletcher introduced Jan Munsen, associate director of the La Crosse Public Library, who welcomed the group. She invited them to roam around the library, and offered to provide a formal tour later in the day if anyone is interested. She mentioned the library has WI-FI access throughout in case anyone needs to access the Internet during the day. She pointed out the National History Day projects,

which will be up through the month of May. The projects are a joint project between the library, the La Crosse County Historical Society, and area schools.

4. ADOPTION OF AGENDA

Doug Lay moved that the agenda for today's meeting be adopted as presented; Miriam Erickson seconded the motion. The motion carried and the agenda was adopted.

5. APPROVAL OF MINUTES FROM MARCH 9, 2007, MEETING

Doug Lay moved to approve the minutes from the March 9, 2007, meeting; the motion was seconded by Barbara Arnold. There was no discussion. The minutes were approved.

6. PRESENTATION ON THE HEALTH RESOURCES LIBRARY AT GUNDERSEN LUTHERAN MEDICAL CENTER

Kathy Pletcher introduced Melinda Orebaugh, director of the Health Sciences library at Gundersen Lutheran Medical Center (GL). Melinda reported much of the success of the Health Sciences Library, which has been in existence for nearly 50 years, is due to the approach they take toward library services, and because of the support the library receives from the Gundersen Lutheran administration. She gave an overview of library services at GL. She has a total of nine staff members, five with MLS degrees. The library is part of the Learning Division of Gundersen Lutheran, which has a full service hospital and 42 regional clinics located in Wisconsin, Iowa, and Minnesota. The library's mission is to serve the information needs of the doctors, nurses, and administrative staff; to support the teaching facility for medical students, nurses, and physician assistants programs, and to provide consumer health information for the general public. There are 1500 medical and nursing students in the programs, which is a challenge in terms of finding enough space to house computers and study areas. The library supports 19 information centers for consumer health which are open to the public. Melinda felt that the libraries were well funded because they are an integral part of the hospital's mission and because Melinda has been successful partnering with others, both inside and outside the hospital. She identified a problem that she would like COLAND to explore. She indicated

that in recent searches for degreed librarians she feels there is a lack of business training and savvy.

These business skills are very important for librarians working in a special library that is attached to an enterprise business operation. She has been disappointed in the new graduates coming out of the library schools and would like to see business acumen built into the curriculum.

7. REPORT OF THE CHAIR

a) Correspondence – Kathy Pletcher reviewed the letter sent to the Department of Revenue related to state tax forms, a copy of which was handed out. Mike Cross was contacted by the DOR with an explanation of an IT problem, which caused some libraries not to receive their orders for tax forms. They also indicated they will make a direct phone line available to public libraries in the future.

Related to other correspondence-related items from the March meeting, Mike Cross commented that the library division has set a goal to have the public library annual online report form available by December 15 each year. Rick Grobschmidt thanked the Public Library Development Team for the good job they do in collecting public library statistics for the state. In addition, a list of library-related acronyms was distributed.

b) State resource contracts – Kathy Pletcher introduced Jeff Gilderson Duwe, director of the Winnefox Library System, and Mark Merrifield, director of the Nicolet Federated Library System, who wanted to discuss a situation related to state resource contracts and reimbursements for interlibrary loan services. Mark Merrifield addressed the group first, expressing the concerns of four library systems – Winnefox, Nicolet, Outagamie-Waupaca, and South Central – about the lack of access to the state resource library contracts for library systems choosing OCLC for their interlibrary loan systems. He commented that Winnefox and South Central had both offered to purchase user licenses for WISCAT as a way of accessing the state contracts, but this request was denied. Jeff Gilderson Duwe continued with an expression of his concerns about the issue because the contracts are supposed to be statewide services according to an LFB 2007-2009 budget summary he quoted from. A discussion followed of the points raised by Mark and Jeff. Catherine Hansen asked if this is a monetary issue and how these systems are able to fill requests that need

to go through the resource contracts. Sally Drew explained that there were several monetary and protocol issues. The OCLC libraries currently pay for access to WiLS because they go directly using OCLC. The Reference and Loan Library currently uses WISCAT to send requests to WiLS and Milwaukee Public Library, and in the process either filters for availability using WISCAT or checks for availability before sending requests. Requests are sent via WISCAT to other libraries in Wisconsin prior to using the contracting libraries to assure that the best use is made of the contract funds. There is a charge for each library using WISCAT to send requests or have requests sent on their behalf so purchasing one license for a whole library system would be outside the current WISCAT funding structure. Lisa Solverson said that it had been very hard to find the funds for WISCAT from her individual library budget and she did not think it would be fair if a system could pay the same fee for all of their libraries. Sally also explained the added problem of decreased funding for the contracts, making it unlikely there was enough to cover all the requests from all sources. There are also issues with the clearinghouse process using OCLC. Sally indicated that the 2007-2009 budget request increases the funding and that she was willing to work with a small group to see if the monetary, protocol, and clearinghouse issues could be resolved. Kathy Pletcher asked Sally if DPI has a goal of addressing the issue and ensuring access to the contracts regardless of funding issues. Sally said that if the 2007-2009 budget is not funded as requested there likely would not be any statewide interlibrary loan contracts. Sally said that she would work with Jeff and Mark to try to address access to the statewide contracts for all library systems. Jeff and Mark expressed interest in serving on the working group and thanked Sally for her willingness to look into this.

8. REVIEW AND DISCUSS SRLAAW ILL COMMITTEE REPORT (FROM WORK GROUP RECOMMENDATIONS)

John Nichols led a discussion on the SRLAAW ILL committee report from November 2004, a copy of which was included in the meeting packets. This information is included as part of the “learning phase” of the strategic planning process. He also discussed the document summarizing his report to SRLAAW at their May 2007 meeting, a copy of which was emailed prior to today’s meeting, as well as being handed

out today. He reviewed the recommendations from the ILL report, highlighting in particular item number 6. From his May 2007 presentation to SRLAAW, he noted that many of the directors at the SRLAAW meeting were not on SRLAAW at the time the 2004 report was prepared and thus do not have strong feelings about interlibrary loan. Charles Clemence of the Winding Rivers Library System expressed his concern that libraries in his district find the WISCAT system to be very effective and he did not support the original SRRLAW recommendation to contract with OCLC. John Nichols reported that the system directors are more interested in looking forward to the future than spending time re-examining the past. There was no action taken on this agenda item.

9. DATA GATHERING FOR WORK GROUP RECOMMENDATIONS LEARNING PHASE

Report by Sally Drew provided two documents (included in packets) for information and discussion: the 2005 Interlibrary Loan Guidelines and a draft version of an Interlibrary Loan background paper prepared for the Library Information Technology Advisory Committee (LITAC). Sally offered to collect additional information on related items if COLAND members requested; a discussion took place. Sally agreed to obtain more information about the following: Public library system interlibrary loan clearinghouse activities/direct and clearinghouse patterns; vendors used by public library systems for OPACs; patron-initiated interlibrary loan; statistics on out-of-state requests through OCLC/DOCLINE, and OCLC costs paid by Wisconsin libraries. Kathy Pletcher also mentioned the document she handed out, which is a draft Strategic Visioning/Planning Conference Outline. She would like COLAND members to read and think about some ideas for planning this possible conference.

10. UPDATE ON SCHOOL LIBRARY MEDIA SPECIALIST ISSUE; WHERE CAN COLAND HAVE AN IMPACT?

Kate Bugher gave an update on School Library Staffing issues; she distributed a handout with dot points. She highlighted specific items on the sheet. She mentioned that no specific timeframes for compliance are mentioned in the state statutes. Most recent data on LMS to student ratios nationwide available is from 2002. Kate commented that this year was the first time she has been able to get accurate staffing reports so

she was able to get more complete statistics than in years past, showing a more accurate picture of districts with problems. She also noted that when problems with LMS staffing are brought to the attention of DPI staff, they do investigate. When districts are notified of problems, the districts usually try to take measures to be in compliance. Rick Grobschmidt gave a brief overview of Standard h (from the back of Kate's handout). Some discussion followed; Miriam Erickson asked if any legislation was in the works to make changes to Standard h to require school districts to have school library media specialists; Rick commented that there have been some discussions but the issue is not the value of having certified school library media specialists in the schools, it is the lack of funding resources available within the districts for these programs. Kate noted there are some bright spots in the picture with positions being added (or added back) in some districts. The discussion continued with ways to get the message out about the importance of having certified library media staff and with some comments about the way compliance was handled in the past.

11. LIBRARY LEGISLATION UPDATE

Rick Grobschmidt provided a handout describing Joint Finance Committee recommendations for biennial funding for two state library program categories, public library system aids and library service contracts. The Finance Committee unanimously supported the funding at the level recommended by the Governor. The JFC also approved a proposal modifying a provision in the budget bill that would exclude from levy limitation the amount a county levies to make payments to an adjacent county for library services to instead apply to all county payments to public libraries. Also, the Senate approved SB 1 which allows a library board to transfer donations made to a library to a charitable organization (like a friends group or library foundation, provided the organization's purpose is to support the library) that is exempt from federal income tax under the Internal Revenue Service code. Rick also discussed an attorney general opinion on video surveillance, which ruled that recordings from indoor and outdoor video surveillance cameras at libraries are considered library records and cannot be released without a court order. Mike Cross reported that the attorney general recognized a need for changes in the wording of the law so libraries would not need to get a court order to prosecute crimes committed in the library (such as theft).

Rick also reported on his trip to Washington as part of the Wisconsin delegation to the American Library Association's Library Legislative Days. The group had breakfast and photo opportunities with Senator Herb Kohl. The group also met with Representative Kagen. Otherwise, the group met with congressional aides and Rick delivered copies of a letter from the state superintendent, asking for that LSTA be funded at the \$226 million level, as well as describing the importance of E-rate funding for school libraries in Wisconsin. He also talked about attending the COSLA (Chief Officers of State Library Agencies) meeting which was held just prior to Legislative Days.

Cal Potter made a motion to send a letter to both houses of the state legislature at the appropriate time supporting the DPI proposed budget for library services and another letter covering the value of school library media specialists and the need for revenue cap flexibility. Kris Adams Wendt seconded the motion, which was unanimously approved.

12. APPOINTMENTS TO NOMINATING COMMITTEE FOR COLAND OFFICERS FOR 2007-08

Kathy Pletcher appointed Kristi Williams, Don Bulley, and Miriam Erickson to a committee to provide a slate of candidates for COLAND officers for the next year, to be presented at the July meeting.

13. COLAND APPOINTMENTS FOR TERMS ENDING JULY 1, 2007

Kathy Pletcher announced there are several terms ending July 1 and encouraged people to contact the governor's office for reappointment. Rick Grobschmidt gave contact information for the governor's appointments director, Patrick Murphy.

14. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Kathy Pletcher discussed the possibility of the state superintendent's attendance at the July 13 meeting. She asked for possible items to be discussed with Superintendent Burmaster. The primary item would be to solicit her support for a state-wide strategic visioning conference on the future of the library.

Other topics to discuss would be strategies for school and public libraries to partner, adolescent literacy, and support of the important role played by school library media specialists.

15. FUTURE MEETING LOCATIONS AND DATES

a) July 13, 2007 – Verona Public Library

b) September 14, 2007 – Cable.

Rick Grobschmidt handed out brochures announcing a call for proposals for the 2008 New Wisconsin Promise conference. There was a brief discussion about the conference.

16. REVIEW FOLLOW UP ITEMS

COLAND voted to send a letter to the state senate and the assembly voicing support for the DPI budget, and another letter to the assembly and the senate about revenue caps and school library media specialists.

17. ANNOUNCEMENTS

Lisa Solverson suggested several scenic areas to visit while in the area.

18. ADJOURNMENT

The meeting adjourned at 2:45.

Respectfully submitted,



Michael Bahr, Secretary